

Smith-Harris House Commission
Regular Meeting Minutes
November 18, 2009

Present: Beth Hogan
Carol Marelli
Gary Lakowsky
Richard MacDonald
Jim Littlefield

Also Present: Mary Cutillo

Chairlady Hogan called the November 18, 2009 Smith-Harris House Commission Meeting to order at 7:05 p.m.

1. Delegations. There were no delegations.

2. Friends. Mary Cutillo reported 19 Christmas trees have been set up in the house in preparation for the Tree Festival. Mr. Lakowsky reported the Lion's tree is under construction.

She asked Commission members to sign up to be at the house during the event or help Betty Purvis with the barn sale. Four people are needed in the house during the Tree Festival. She gave Commission members flyers on the event for distribution.

During the Holiday Stroll, the Friends will be at the Police Station from 4 p.m. to 8 p.m. serving hot cider and cookies and distributing information. Judy MacDonald and Mark Worthington will sing.

A member of the Friends suggested purchasing a climate controlled cedar closet for the house to protect some of its items. There was discussion on a location for it.

It was felt an inventory of items in the house was needed.

3. Ex-Officio Report. There was no ex-officio report.

4. Agenda Additions. There were no agenda additions.

5. Approval of Minutes. Beth Hogan asked for additions, deletions or corrections to the October 28, 2009 Smith-Harris House Commission Regular Meeting Minutes.

MOTION: Mr. Lakowsky moved to approve the Smith-Harris House Commission Regular Meeting Minutes of October 28, 2009, as presented. Seconded by Mr. Littlefield. (5-0) Unanimous.

6. Finance Report.

a. Status Update. Mr. MacDonald reported \$3,311.20 remains in the Smith-Harris House Commission budget.

b. New Reimbursements. There were no bills submitted for reimbursement.

7. Chairlady's Report. There was no Chairlady's Report.

8. New Business.

a. Barn Rentals-Historical Society-Preservation Forum and Fundraiser October 2010. The Historical Society wishes to rent the barn on October 10, 2010 for a preservation forum and fundraiser.

MOTION: Mr. Lakowsky moved to approve the request from the Historical Society to rent the barn on October 10, 2010 for a preservation forum and fundraiser. The rental fee is waived. Seconded by Mr. Littlefield.
(5-0) Unanimous

Ms. Marelli suggested having the house open for tours on October 10.

b. New Meeting Schedule for 2010. The Commission was asked to review the proposed schedule of meeting dates for 2010.

MOTION: Mr. Lakowsky moved to approve the schedule of meeting dates for 2010, as proposed.
Seconded by Mr. MacDonald. (5-0) Unanimous

c. Discussion of Budget for 2010. Ms. Hogan reported a preliminary budget is due December 1. Mr. Lakowsky suggested increasing utilities and clerical. It was felt the 2009 budget should be increased by \$775.

The Commission discussed items for the Capital Budget. It was felt that a new cellar bulkhead was needed, and two separate electrical circuits were needed in the barn. Mr. Lakowsky agreed to obtain two quotes for the electrical work.

MOTION: Mr. Lakowsky moved to submit the 2010 preliminary budget for the Smith-Harris House Commission with a \$775 increase from Fiscal Year 2008/2009.
Seconded by Mr. MacDonald. (5-0) Unanimous

9. Old Business

a. Summer Programs 2010. Ms. Marelli received a letter from the Yankee Brass Band. They are available from July 27-31. Ms. Marelli was asked to request that they play at the Smith-Harris House on July 31. She felt a sound system was needed for this event.

b. Sign Volunteers for Holiday Tree Festival. Commission signed up to work during the Holiday Tree Festival.

10. Committee Projects/Special Committees.

a. Heritage Weekend 2009-Recap of Event. Ms. Marelli reported the Friends spent \$1,883.32 towards Heritage Weekend and the Commission spent \$2,442.

She felt a notice should be placed on the Civil War website for 2010 Heritage Weekend to be held on September 2 and 3.

It was felt more volunteers were needed to help with Heritage Weekend. Mr. Littlefield suggested having reenactors become more involved in setting up.

Ms. Marelli would like to see demonstrations by good quality crafters during Heritage Weekend.

11. Outside Meetings

a. Five Rivers. Mr. MacDonald reported Five Rivers is meeting tonight, and he could not attend. He will obtain a report on the meeting and report to this Commission at its next meeting.

b. Historical Society. East Lyme High School plans its version of Antique Roadshow to be held on December 9, 2009. Old items may be brought at that time.

c. Other Items/Events. Mr. Littlefield reported his Anthropology Class attended a ceremony of the reburial of the Native American they discovered.

Carol Marelli felt the tool shed needs to be built by spring.

Mr. Littlefield suggested connecting two roads so the Commission could have trail rides.

There was a general consensus of the Commission to cancel the December 15 Smith-Harris House Meeting.

MOTION: Carol Marelli moved to cancel the December 15 Smith-Harris House Meeting. Seconded by Gary Lakowsky.
(5-0) Unanimous.

12. Adjournment.

MOTION: Gary Lakowsky moved to adjourn the Smith-Harris House Commission Meeting of November 18, 2009 at 8:45 p.m. Seconded by Mr. MacDonald. (5-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary