



**TOWN OF EAST LYME**  
EAST LYME HARBOR MANAGEMENT/SHELLFISH COMMISSION

Chairman  
**Donald F. Landers Jr.**

Treasurer  
**Stephen Dinsmore**

Secretary  
**Frank Skewes**

***REGULAR MEETING***

***Minutes of Tuesday, November 17, 2009***

7:30 PM, East Lyme Town Hall  
108 Pennsylvania Ave.,  
Niantic, CT 06357

Present: Chairman Don Landers, Treasurer Steven Dinsmore, Barbara Johnston, Greg Murin, Bill Mountzoures

Absent: Marvin Schutt, and Secretary Frank Skewes

Also Present: Harbor Master Joe Hitchery, Deputy Harbor Master Marc Berger, Jack Hogan, ex-officio.

**1 Call to Order**

Chairman Landers opened the Regular Meeting at 7:31 PM.

**2 Approval of Minutes of Regular Meeting of October 20, 2009**

**MOTION 1: A motion to approve the minutes of the Regular Meeting of October 20, 2009 was made by Ms. Johnston, seconded by Mr. Murin. Motion carried (5-0)**

**3 Public Delegations**

None.

**4 Old Business**

**A. Mooring Permits**

Harbor Master Hitchery reported that approximately 187 applications for regular moorings have been approved. A spreadsheet of the mooring permit data was distributed. Ms. Johnston requested she be provided a copy on legal sized paper to accommodate missing fields.

**B. Harbor Management Plan – Reports from Sub-Committees**

No report. Ms. Johnston provided inputs for pages 1-30.

**5 New Business**

**A. Correspondence**

1. An approved DEP permit consultation signoff sheet with preliminary plans for proposed activity by Pat Albergo at 6 Hill Rd, East Lyme was submitted to the applicant's consultant.
2. The annual 'Gathering of the Shellfish Commissions' is scheduled for 9am-2pm Jan. 9, 2010 at the Sound School in New Haven.

3. Two memos were received from the Town Clerk's office. One on the timely filing of schedule of meetings for 2010 and the other on protocol for commission member resignations.
4. Mr. Landers requested that the following items be added to next month's agenda: Schedule of meetings for 2010 and Election of officers.

**B. Abandoned or Unpermitted Mooring Removal Policies**

The following policies were proposed by the Harbor Masters:

1. Waiting list for moorings: List created by date application is received. People notified as moorings become available and offered to 1st then 2nd [and so on]. Person can refuse without losing their place on the list.
2. Closed mooring areas: The Harbor Master can close moorings when they become full.
3. Commercial moorings: When issued by the Harbor Master will be charged the same yearly rate as private moorings. They can be granted prior to receiving permits from the state to assist with the state process. Existing commercial moorings will not be charged a fee.
4. Hauling of abandoned, delinquent, hazardous moorings: a) hazard to navigation moorings can be hauled immediately with out notification to owner, b) unauthorized or unpermitted moorings will receive an orange sticker giving the owner 14 days to rectify the problem. Moorings will be hauled by a town approved list of haulers on a rotational basis

**C. Transient Anchorage Area Designation**

The following policy was proposed by the Harbor Masters:

1. Temporary transient anchorages: Allowed for up to 7 days but then must be removed from the harbor management area for 7 days, unless authorized otherwise by the Harbor Master.

**D. Shellfish Lease Invoices and Renewals**

Invoices are being sent out to current lease holders. Termination letters will be sent to inactive lease holders. Mr. Dinsmore will check with the business office on checks received for leases.

**6 Reports**

**A. Shellfish Warden**

No Report.

**B. Harbor Master**

Mr. Hitchery reported that an abandoned boat has been removed and is at the Town garage. He will look into options for disposal.

Mooring permit renewals are being set up for mailing in January.

**C. Treasurer**

Current bills have been paid. Mooring permit refunds have been submitted. No bills have been received recently from WELSCO.

**MOTION 2: Ms. Johnston moved to Accept the Treasurer's report. Mr. Murin Seconded. Motion carried (5-0)**

**D. Ex-Officio**

Mr. Hogan reported that Planning will be updating the Plan of Conservation and Development and would welcome input from our commission. He recommended that we request funds for 2010 to update our Harbor Management Plan, even though there is an expected budget freeze for the coming fiscal year. He recommended that the commission look at having the town set up an account into which the mooring fees, boater registration monies and lease fees be placed for use by the commission. He suggested that posting the mooring waiting list on the town website would satisfy the 'maintain in a public place' requirement.

**7 Comments from other Commission Members**

Ms. Johnston circulated an article from Northeast Boating on the Niantic River area.

Mr. Landers reported that he would like to investigate the use of the rain gage at Hole-in-the-wall in place of the one at the emergency response center.

**8 Adjournment**

**MOTION 3: Mr. Dinsmore moved the meeting be adjourned at 9:10 PM, seconded by Mr. Mountzoures. Motion carried (5-0).**

Respectfully Submitted,

Stephen Dinsmore for  
Frank Skewes, Secretary