

Smith-Harris House Commission  
Regular Meeting Minutes  
January 27, 2010

Present: Beth Hogan  
Carol Marelli  
Gary Lakowsky  
Richard MacDonald  
Jim Littlefield  
Maggi Prokop

Also Present: Mary Cutillo  
John Birmingham

Chairlady Hogan called the January 27, 2010 Smith-Harris House Commission Meeting to order at 7:05 p.m.

1. Delegations. There were no delegations.

2. Friends. Mary Cutillo reported the Friends researched draperies for the dining room and agreed to purchase the draperies provided the Commission accepted the Friends' selection. She showed a sample of the fabric the Friends felt was appropriate.

MOTION: Carol Marelli moved to accept the Friends offer to purchase the chosen fabric. Seconded by Maggi Prokop. (6-0) Unanimous

Ms. Cutillo stated the Tree Festival and Wreath Sale were very successful.

She informed the Commission the Friends would like to use the barn for its Annual Meeting on June 5.

The Friends voted on a 60/40 split with the Town on receipts for the holiday event. Forty percent went to the Town.

3. Ex-Officio Report. Mr. Birmingham is working this evening and will arrive a little late.

4. Agenda Additions.

MOTION: Maggi Prokop moved to add under 10 c. Heritage String Band, 10d. Grant from Millstone 10e Textiles Preservation, 10f. Bulkhead, 11c. Lions Community Garden. Seconded

by Richard MacDonald. (6-0) Unanimous

5. Approval of Minutes. Beth Hogan asked for additions, deletions or corrections to the November 18, 2009 Smith-Harris House Commission Regular Meeting Minutes.

The following correction was noted: On page 3, the second paragraph under item 10a. to be revised as follows: "She felt a notice should be placed on the Civil War website for 2010 Heritage Weekend to be held on October 2 and 3."

MOTION: Mr. Lakowsky moved to approve the Smith-Harris House Commission Regular Meeting Minutes of November 18, 2009, as amended. Seconded by Mr. Littlefield. Maggi Prokop abstained from voting. (5-0-1) Motion carried.

6. Finance Report.

a. Status Update. Mr. MacDonald reported \$3,239.35 remains in the Smith-Harris House Commission budget.

b. New Reimbursements. There were no bills submitted for reimbursement.

7. Chairlady's Report. Ms. Hogan reported Ashley Petersen was unable to be present this evening.

8. New Business.

a. Election of Board Officers.

MOTION: Carol Marelli moved to nominate Beth Hogan as Chairlady, Gary Lakowsky as Vice Chair, Richard MacDonald as Finance Officer and Jim Littlefield as Corresponding Secretary of the Smith-Harris House Commission for 2010. Seconded by Maggi Prokop.

A vote was taken and Beth Hogan was unanimously elected as Chairlady of the Smith-Harris House Commission, Gary Lakowsky was unanimously elected as Vice Chair, Richard MacDonald was unanimously elected as Finance Officer and Jim Littlefield was unanimously elected as Corresponding Secretary each for the year 2010.

b. Discussion Holiday Event—Friends of the Smith-Harris Door Receipts. The Commission was informed \$650 was received in revenue for the Tree Festival.

c. Discussion of Budget 2010. Ms. Hogan informed the Commission she has been asked by Anna Johnson to meet with her to discuss our upcoming budget.

9. Old Business

a. Budget Update. The Chairlady will meet with the Finance Director and First Selectman.

10. Committee Projects/Special Committees.

a. New Programs for 2010—Yankee Brass Band, Mrs. Lincoln's Dressmaker. Ms. Marelli reported the Yankee Brass Band is schedule to perform on July 31. Ms. Hogan has received no response as to the availability of Mrs. Lincoln's Dressmaker.

b. Funding for New Programs and Building Needs Discussion. Ms. Hogan presented the Commission with a draft Action Plan for the immediate needs of the house. The Friends and the Commission will meet at the house on February 20, 2010 at 10 a.m. to prioritize the list.

Mr. Lakowsky reported an electrician has volunteered his time to upgrade the electrical system for the barn.

Mr. Lakowsky asked that plans be drawn up for the tool shed. The Lions are willing to build it.

c. Textile Preservation. Mr. Littlefield gave Commission members resume of Susan J. Jerome who is very familiar with textiles. He suggested asking her guidance on storage needs for the house.

d. Grant from Millstone. Ms. Hogan agreed to help the Friends write a grant from Millstone for summer enrichment cultural programs. The Chelsea Foundation and Dime Savings Bank also have grants.

John Birmingham, new ex officio member, was welcomed.

e. Bulkhead. Mr. Littlefield showed photos of a period correct bulkhead.

11. Outside Meetings

a. Five Rivers. Mr. MacDonald reported Five Rivers has not met recently, and he had no report.

He will give Ashley Petersen the Five Rivers website coordinator's e-mail address.

b. Historical Society. Maggi Prokop reported the Historical Society plans to have its 350<sup>th</sup> anniversary celebration on September 10-12.

c. Other Items/Events.

Lions' Community Garden. Mr. Lakowsky reported the Lions are looking for a plot of land to have a Community Garden in Town.

Ms. Marelli reported the statewide Open House may not be held this year because of lack of funding.

12. Adjournment.

MOTION: Jim Littlefield moved to adjourn the Smith-Harris House Commission Meeting of January 27, 2010 at 9:00 p.m.  
Seconded by Maggi Prokop. (6-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary