

Smith-Harris House Commission
Regular Meeting Minutes
August 25, 2010

Present: Beth Hogan
Carol Marelli
Richard MacDonald
Jim and Georgia Lee Littlefield
Maggi Prokop

Also Present: Gene Medley
Jane Calkins
Suzanne Badagliacco
Bill Phaneul
Barbara McGrath

Chairlady Hogan called the August 25, 2010 Smith-Harris House Commission Meeting to order at 6:30 p.m.

1. DELEGATIONS. Mr. Littlefield introduced Bill Phaneul, a local businessman who owns a golf range in East Lyme.

Mr. Phaneul stated he is interested in antiques and is an antique dealer in Old Saybrook. He would like to have an Antique Show in East Lyme and would like the Smith-Harris House grounds to be its host site. He is willing to manage the show and asked if the Commission would be willing to advertise it. He suggested that food be made available for dealers. After expenses are paid the proceeds from gate fees would be gifted to the house.

Ms. Marelli asked what time of year would you like to have the Antique Show? Mr. Phaneul replied he would not want it to interfere with other antique shows, because it would be difficult to get dealers to come. Ms. Littlefield asked what are the hours of the Antique Show? Mr. Phaneul replied 9 a.m. to 4 p.m. and 8 a.m. for early buying. The early buyers would pay an additional gate fee. There was a general consensus that this would be worth trying. Commission members suggested July 16, 2011. Mr. Phaneul agreed to contact the Parks and Recreation Office to determine the date of Celebrate East Lyme for 2011.

MOTION: Maggi Prokop moved to go to item b. under New Business at this time. Seconded by Mr. MacDonald. (6-0) Unanimous

NEW BUSINESS

b. Summer Programs 2011.

MOTION: Ms. Marelli moved to have an Antique Show on the Smith-Harris House grounds with

the date and details to be worked out at a future time. Seconded by Ms. Littlefield.
(6-0) Unanimous

Ms. Marelli asked how much space would each dealer need? Mr. Phaneul replied 22 X 24 is a normal booth size. He anticipates 40-50 dealers. He would like the dealers to be spaced apart.

2. FRIENDS. Ms. Medley stated she had a wonderful time at the Yankee Brass Band Program. The Friends sent a thank you to the Lions and asked that the Leos be thanked for their help.

Commission member Mr. Littlefield temporarily left the meeting to show Mr. Phaneul the house grounds.

Mr. and Mrs. Gray delivered the appraisal, as well as the following items for the house: a striped dress bodice with puffed sleeves, an underslip, a two layer overslip, and a butterscotch colored velvet $\frac{3}{4}$ length coat with a shawl collar.

MOTION: Ms. Marelli moved to accept the above gifts for the house from Mr. and Mrs. Gray.
Seconded by Mr. MacDonald. (5-0)
Unanimous

Ms. Medley informed the Commission that the Grays do not want any upfront money. They will invoice the Friends after they find appropriate items for the house.

The Annual Audit of the Friends has been completed.

Ms. Medley stated Kalahmian's agreed to cut and bind the rug she showed the Commission for a cost of \$170.48.

MOTION: Ms. Marelli moved to forward a request to the Friends to have the carpet shown fit appropriate places in the house. Seconded by Mr. MacDonald.
(5-0) Unanimous

3. EX-OFFICIO REPORT. Mr. Birmingham was unable to be present this evening.

4. AGENDA ADDITIONS.

MOTION: Ms. Littlefield moved to add to this evening's Agenda under New Business, item c. Barn Rentals and d. Gift Items. Seconded by Mr. MacDonald. (5-0) Unanimous

5. APPROVAL OF MINUTES. Beth Hogan asked for additions, deletions or corrections to the July 28, 2010 Smith-Harris House Commission Regular Meeting Minutes.

The following correction was noted: On page 1 under the Friends, the last sentence to be rewritten: "Gene Medley reported the Friends discussed repairing the crack in the parlor table."

On page 4 the last motion "Richard" should be deleted and replaced with "Gary".

MOTION: Carol Marelli moved to approve the Smith-Harris House Commission Regular Meeting Minutes of July 28, 2010, as amended. Seconded by Maggi Prokop. (5-0) Unanimous.

6. FINANCE REPORT.

a. Status Update-any open items from last fiscal year. Mr. MacDonald reported as of today \$11,362.95 remains in the Smith-Harris House Commission budget, which includes encumbrances.

There were no open items from last fiscal year.

b. New Reimbursements. Carol Marelli submitted a receipt for reimbursement in the amount of \$14.71 for copies from Staples for the "Call Me Lizzy" play.

MOTION: Ms. Prokop moved to reimburse Carol Marelli \$14.71 for the above expenses for the Smith-Harris House. Seconded by Mr. MacDonald. (5-0) Unanimous.

7. CHAIRLADY'S REPORT. Ms. Hogan reported she enjoyed the "Call Me Lizzy" play.

Donna Jutilla is interested in replacing Carol Marelli on the Commission.

She asked Barbara McGrath if she would be willing to help with marketing and as a Media Consultant. She agreed to.

Mr. Littlefield returned to the meeting.

MOTION: Ms. Marelli moved that the Commission recommend to the Board of Selectmen Donna Jutilla, who has expressed an interest in becoming a member of the Smith-Harris House Commission, effective November 1. Seconded by Mr. MacDonald. (6-0) Unanimous

8. NEW BUSINESS

a. Discussion of Tonight's Site Walk. Commission members felt the following items need to be taken care of:

1. Cut the trees on the east side of the barn,

2. Take care of the sink hole in front of the Outhouse,
3. Patch holes inside the barn,
4. Move the bat house,
5. Repair chipping paint on the outside of the barn,
6. Reset the granite steps,
7. Build the handrail on the west side of the porch,
8. Purchase a Bell and Howell sound machine to take care of the groundhogs,
9. Need two work days for paint patching before Heritage Weekend,
10. Fix hinge on the garden gate,
11. Clean out house before Heritage Weekend,
12. Fill potholes in the driveway prior to Heritage Weekend,
13. Firm-floor boards in the pantry and servery—Sean Clark,
14. Reglaze the downstairs bathroom sink,
15. Paint cracks on the dining room ceiling,
16. Paint where needed in the interior of the house,
17. Restoration of the cracked parlor table by Stonington restorer,
18. Interior painting where needed upstairs and glaze the windows,
19. Clean the attic and basement.

Commission members agreed to work at the house on September 4 from 8 a.m. to 10 a.m.

c. Barn Rentals. Maggi Prokop reported an individual wishes to rent the barn on October 24 from 11 a.m. to 3 p.m. for a child's birthday party. Ms. Prokop agreed to be at the house during this party.

MOTION: Ms. Marelli moved to approve the barn rental on October 24 from 11 a.m. to 3 p.m. for a child's birthday party. Seconded by Mr. MacDonald. (6-0) Unanimous

d. Gifts. Ms. Marelli presented a gift of Oft in the Stilly Night CD and Early American by Brass Makers by Robert Eliason.

Dorothy North gave the following gifts: Solar Tip Shoes Trading Card, Old Folks @ Home Chalk Picture and Memories of the Life of Rev. Ed Payson of Portland, Maine.

MOTION: Maggie Prokop moved to accept the above gifts from Carol Marelli. Seconded by Mr. MacDonald.
(6-0) Unanimous

MOTION: Maggi Prokop moved to accept the above gifts from Dorothy North. Seconded by Mr. MacDonald.
(6-0) Unanimous

9 OLD BUSINESS

a. Status Bulk Head Replacement. There was no discussion on the status of the bulk head replacement.

b. Discussion Re: Policy for Donations for Memorials. There was no discussion on policy for donations for memorials.

c. Discussion on Yankee Brass & One Act Play. There was no further discussion on the Yankee Brass Band or One Act Play.

d. By-Law Review. There was discussion of the By-laws.

10. COMMITTEE PROJECTS/SPECIAL COMMITTEES.

a. Heritage Weekend. The Heritage Weekend Committee agreed to meet on August 30 at 6 p.m to discuss plans for Heritage Weekend.

11. OUTSIDE MEETINGS

a. Five Rivers. Mr. MacDonald reported Five Rivers will meet in a few weeks.

b. Historical Society. Ms. Prokop reported 43 Lee descendents plan to attend 350th weekend celebration. Sixty-four individuals have paid for the dinner.

c. Other items/events. There was no discussion of other items or events.

12. ADJOURNMENT.

MOTION: Carol Marelli moved to adjourn the Smith-Harris House Commission Meeting of

August 25, 2010 at 8:34 p.m. Seconded
by Richard MacDonald. (7-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary